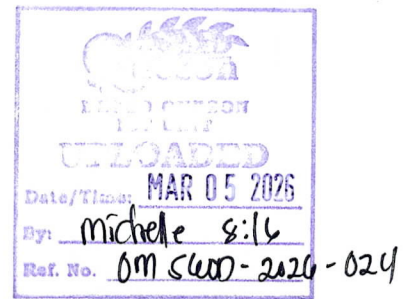




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



04 March 2026

OFFICE MEMORANDUM
SGOD-2026- 024

NOTICE OF MEETING FOR THE PREPARATION OF DIVISION QUALITY BASIC EDUCATION DEVELOPMENT PLAN (QBEDP)

TO: Assistant Schools Division Superintendents
Division Chiefs
Section Heads
Division Planning Team Members
SEPS – Planning and Research
All Others Concerned

In line with the preparation of Quality Basic Education Development Plan (QBEDP) 2025–2035 of DepEd Quezon, a meeting will be conducted on **March 5, 2026, from 9:00 am to 12:00 pm**, via Zoom.

Meeting details are as follows:

Meeting ID: 890 6346 8954

Passcode: 123456.

The activity aims to discuss key priorities, strategic directions, implementation plans, and the roles of each section in ensuring the effective delivery of quality basic education services. Attached herewith is the list of participants for the meeting and program flow for the meeting.

Section Heads are also expected to attend and actively participate in the discussions. Participation of all concerned is required.

Strict compliance with this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

LORENA S. WANGSUMBAT, EdD.

OIC-ASDS

paratma03/04/2026

DEPEDQUEZON-TM-SDS-04-010-005



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Enclosure 1 to OM 024

LIST OF PARTICIPANTS

NAME	POSITION
ROMMEL C. BAUTISTA, CESO V	Schools Division Superintendent
ARIS S. BARRAGO	OIC-Assistant Schools Division Superintendent
ROSELYN Q. GOLFO	Assistant Schools Division Superintendent
LORENA S. WALANGSUMBAT	OIC-Assistant Schools Division Superintendent
WALTER F. GALAROSA	OIC-CID Chief
JUANITO A. MERLE	SGOD Chief
CATHERINE A. PUREZA	Budget Officer
AKIMI THERESE M. ASANO	OIC-Planning Officer
MICHELLE G. DUMA	SEPS-M&E
EDMUNDO R. MARIN, JR.	Accountant III
HILARIONA E. CORONADO	Administrative Officer IV - Procurement
MARIA CARLA M. CARAAN	Public Schools District Supervisor
GILBERT C. ALVA	Public Schools District Supervisor
MARILYN N. PERMEJO	Public Schools District Supervisor
CARLA MARIE D. CARANDANG	Public Schools District Supervisor
MARIA BERNADIT TUPAS	SEPS-Planning and Research

FLOW OF THE MEETING

TIME	ACTIVITY	PERSON/S IN CHARGE
9:00 AM – 9:15 AM	PRELIMINARIES	AVP
9:15 AM – 9:30 AM	WELCOME REMARKS	JUANITO A. MERLE Chief-SGOD
9:30 AM – 9:45 AM	MESSAGE	ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent ARIS S. BARRAGO OIC-Assistant Schools Division Superintendent
9:45 AM – 10:00 AM	PRESENTATION OF PARTICIPANTS	AKIMI THERESE M. ASANO
10:00 AM – 12:00 PM	MEETING PROPER <ul style="list-style-type: none"> Guidelines for Structuring of Division Education Development Plan Timeline of Structuring of DEDP Other Matters 	AKIMI THERESE M. ASANO
12:00 PM	Closing Prayer (Adjournment of meeting)	

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